



## SBM OFFSHORE N.V. EXTRAORDINARY GENERAL MEETING

Shareholders are invited to attend the Extraordinary General Meeting of SBM Offshore N.V. ("SBM Offshore" or the "Company") to be held on Friday January 17, 2025 at 3.30 p.m. CET ("2025 EGM") at the Sheraton Amsterdam Airport Hotel, Schiphol Boulevard 101, 1118 BG Amsterdam, the Netherlands (registration as from 2.30 p.m. CET)

### Agenda

1. Opening

#### **Composition of the Supervisory Board**

- |    |   |             |
|----|---|-------------|
| 2. | Resignation of Ms H.A. Mercer as member of the Supervisory Board        | Information |
| 3. | Appointment of Ms L.A. de Andrade as a member of the Supervisory Board  | Resolution  |
| 4. | Appointment of Ms D. Dettingmeijer as a member of the Supervisory Board | Resolution  |

5. Closing

#### **Meeting documents**

The following documents are available on the Company website ([www.sbmoffshore.com](http://www.sbmoffshore.com)) and through [www.abnamro.com/evoting](http://www.abnamro.com/evoting):

- 2025 EGM Notice;
- 2025 EGM Agenda and explanatory notes;
- Proxy form.

The meeting documents can also be obtained free of charge via the following email address: [agm@sbmoffshore.com](mailto:agm@sbmoffshore.com).

#### **Record Date**

Those shareholders who on **December 20, 2024** ('Record Date'), and including all additions and deletions per such date, are registered in the Company's shareholders registry or with the administrations of the intermediaries as defined in the Dutch Securities Depository Act and have timely registered (as described below) will be considered to have the right to vote at and to attend the meeting.

#### **Registration**

Persons entitled to vote at and to attend the meeting can exercise their voting rights and their rights to attend the meeting provided that they have registered their shares via [www.abnamro.com/evoting](http://www.abnamro.com/evoting) or their bank or broker with **ABN AMRO Bank N.V.** ("ABN AMRO") **as from December 21, 2024 up to January 14, 2025 before 12 p.m. (noon) CET at the latest.**

When notifying, the intermediaries concerned need to submit a declaration **before January 14, 2025 - 5 p.m. CET at the latest** that the number of shares held by the participant in the Collective Depot (*verzameldepot*) concerned on the Record Date and the registration of these shares were notified to **ABN AMRO**. In addition, the intermediaries are also requested to include the full address details of the relevant underlying shareholders in order to be able to verify in an efficient manner their holding on the Record Date.

Shareholders who have notified their attendance according to the above-mentioned procedure shall receive confirmation of registration affording such shareholder access to the meeting. Should a shareholder not receive such confirmation of registration in time, then the shareholder (or its proxy holder) should turn to the registration desk with a valid identification, following which access to the meeting will be granted upon confirmation of the data listed in the registration list held by the Company. Shareholders need to be able to show valid identification upon access to the meeting.

#### **Voting instructions and proxy**

Shareholders who are entitled to exercise voting rights and choose to be represented at the meeting may, in addition to registering for the meeting as described above:

- (1) give an electronic proxy and voting instructions through [www.abnamro.com/evoting](http://www.abnamro.com/evoting) to **IQ EQ Financial Services B.V.**, Amerika Building, Hoogoorddreef 15, 1101 BA Amsterdam, the Netherlands, **before January 14, 2025 - 12 p.m. (noon) CET at the latest**; or
- (2) give a proxy and voting instructions (together with a confirmation of the intermediary on the number of shares held at the record date) to **IQ EQ Financial Services B.V.**, Amerika Building, Hoogoorddreef 15,



1101 BA Amsterdam, the Netherlands. Voting instructions may be given in writing. A standard written proxy is available on [www.sbmoffshore.com](http://www.sbmoffshore.com) or on [www.abnamro.com/evoting](http://www.abnamro.com/evoting). The form must be completed, duly signed and received by **IQ EQ Financial Services B.V. before January 14, 2025 - 12 p.m. (noon) CET at the latest** (by mail or by e-mail: [registers@iqeq.com](mailto:registers@iqeq.com)).

Proxy forms are available at the offices of SBM Offshore N.V. or can be downloaded from the Company website ([www.sbmoffshore.com](http://www.sbmoffshore.com)). The proxy holder is required to submit a copy of said proxy at the registration desk at the meeting.

**Parking**

For shareholders who have registered to attend the meeting in person, please note that parking costs will not be reimbursed.

**The Management Board**

Schiphol, December 6, 2024